

# CV for International Policy Fellowship

## Sophia Howlett

Dean, Special and Extension Programmes  
Visiting Lecturer, Gender Studies Dept  
Central European University  
Budapest, Hungary

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### Education

1991	PhD	York University, UK	European Renaissance Philosophy/Literature
1987	BA	St John's, Cambridge University, UK	English Literature

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### Professional Experience

**1999 - Dean, Special and Extension Programmes**  
Central European University, Budapest, Hungary

Special and Extension Programmes comprises 3 units in Budapest, and support for a fourth unit under an independent NGO in Almaty, Kazakhstan. SEP fulfills the secondary mission of CEU to provide resources and service to our region (Central and Eastern European/Former Soviet Union and Mongolia) as well as other emerging democracies, and a bridge between CEU and the Open Society Institute network. In this role, I travel throughout our target region on a regular basis providing a wide variety of support and oversight functions.

#### *Management:*

- Units: Summer University Programme; Curriculum Resource Centre; Special Projects Office; support for the Central Asian Resource Centre under 'Bilim', Almaty, Kazakhstan. Each of these units runs a wide variety of programmes. Summer University focuses on research development; the Curriculum Resource Centre on Methodology, and the relationship between methodology and research in the classroom; whilst Special Projects specialises in Access Programmes (such as the CEU/Ford Foundation's Roma Access) and tailored Faculty Development projects.
- For oversight of current programmes, see [www.ceu.hu/sep](http://www.ceu.hu/sep)

#### *Development: (selected)*

- Roma Education Programme and Survey of Roma Educational Context in CEE
- CEU's Outcome Assessment Strategy and Policy
- Various Co-operation Projects with OSI National Foundations and OSI Network Programmes, eg English Language Access programme for Central Asia and the Caucasus
- Consultancy and Development for the Higher Education Support Programme of Open Society Institute
- Development and Strategy for the Central Asian Resource Centre, Kazakhstan

In general all of the programmes I manage have either been developed or significantly augmented by myself. I also developed the department itself from two disconnected smaller units.

<i>Training Given:</i>	<ul style="list-style-type: none"> <li>• Project Management (General and Specific)</li> <li>• Project Quality Control and Evaluation (General and Specific)</li> <li>• Introduction to Innovation in Teaching and Learning</li> <li>• Course Development (Higher Education, General and Specific)</li> <li>• Degree Structuring (Higher Education, General and Specific)</li> <li>• Advanced Evaluation (Departmental and Institutional)</li> <li>• Trends in Higher Education – Bologna and Comparative Higher Education Systems</li> </ul>
<i>Evaluations (as primary evaluator)</i>	<p>Georgia Social Science Support Programme 2003          Albanian Higher Education 2003          Ukraine Higher Education ‘Megaproject’ 2002          Course Development Competition 1999          Various Summer School and event evaluations          Co-evaluator on a variety of other projects</p>
<i>Committees/Boards:</i>	<p>Member, Senate Curriculum Committee, CEU, 2005-          ‘Bilim’ (Central Asian Education Foundation) Board of Trustees 2004-          Chair, Advisory Committee of the Central Asian Resource Centre 2004-2005          Member, Board of Directors, Civic Education Project 2002-2005          Member, ReSET Faculty Development Committee, HESP 2002-          Chair, Board of the Central Asian Resource Centre 2001-2004          Consultant, International Advisory Comm, Centre for Policy Studies 2000-          Chair, HESP Summer School Programme Committee 2001-2002          Member, HESP Summer School Programme Committee 1999-2002          Member, CEU Middle States Accreditation Committee          Chair, Outcomes Assessment Sub-Committee, CEU 2003-04          Member, Goldman Sachs Achievement Awards Committee UK 2003-2005          Ad Hoc Member, CEU Senate Strategic Development Committee; and a variety of other CEU and OSI committees.</p>
<i>Papers (selected where relevant to the proposed topic)</i>	<p>‘Re-defining Internationalisation: The Challenge of the fSU’, ACA Conference 2004</p> <p>‘Bologna and the Challenges for Russian Higher Education’, Tomsk University 2003</p> <p>‘Social Science Faculty Development Strategies: The Eastern European Context’, International Conference on Social Science and Social Policy in the 21<sup>st</sup> Century 2002 (ISSC/UNESCO) [Published in Proceedings 2003]</p> <p>‘Re-organising Higher Education in South East Europe’, The Balkan Idea Group, Macedonia 2001</p> <p>‘Returning to Academia’, <u>Returning to Central Europe</u> (IIE 1999)</p>
<i>Teaching:</i>	<p>I lead and chair various panels and roundtables in higher education reform on a regular basis, and give presentations to numerous groups          MA Courses, MA /MPhil/PhD Dissertation Supervision, CEU Gender Studies Department, and additional courses/guest lectures with other departments</p> <p>Guest lectures across CEE/fSU region in Contemporary Literature and/or Renaissance on a regular basis</p>

**1997-1999**     **Director, External CEU-HESP Office (ECHO)**  
Central European University  
(see above)

**1996-1997**     **Programme Officer, OSI Russia**  
Kaliningrad Region, Russia

*Needs Assessment* of General Education and Civil Society in the Kaliningrad Region  
*Teaching:* Introduction to Poetry, Kaliningrad State University

**1995-1996**     **Country Director, Civic Education Project Ukraine**  
Kiev, Ukraine

*Management:*            CEP Visiting Lecturers in-country; CEP Ukraine Programmes

*Development:*            Discipline Specific 'Rapid Response' Curriculum Teams; Ukraine Scholarships Handbook; CEP Ukraine Student Conference; 10 new Visiting Lecturer Positions; Founder, CEP Moldova

*Fundraising/Grants:*    UN, IRF, Eurasia, USIS, USAID, Know-How Fund

*Teaching:*                Renaissance Philosophy, Kiev State University; Guest Lecturing throughout Ukraine

*Boards:*                    Centre for Social and Economic Research, Ukraine

**1994-1995**     **Visiting Lecturer, Civic Education Project Ukraine**  
International Solomon University, Kiev  
National University of Kiev Mohyla Academy, Kiev

**Academic Co-ordinator, Civic Education Project Ukraine**

*Evaluating:*                Evaluator of Visiting Lecturers, Western Ukraine; Programmatic and University Evaluations

*Development:*            NGO Programme Development – Centre for Social and Economic Research (CSER), Zaporizhzhya, Ukraine

*Teaching:*                European Renaissance, Postmodernism, Literature and History

**1992-1995    Lecturer in English Literature (Permanent)**  
Teesside University, Middlesbrough, UK

*Teaching:*                    BA in Literature, MA in Politics and Literature, PhD Supervision

*Development:*            Co-author, BA in Cultural Studies; Co-author, BA in English Literature;  
Co-author, revised MA in Politics and Literature

*Training (taken):*        Student Counselling; Peer Evaluation; Pedagogy

*Responsibilities:*        Leader, MA in Politics and Literature, 1992-1994; Leader of Franchised Course in  
Poetry and Drama, 1993-1994; Admissions Officer, MA Literature and Politics,  
1991-1992; Admissions Officer, BA English Literature, 1993-1994; Departmental  
Representative, Faculty Research Committee; Faculty Representative, University  
Careers Committee

*Associations:*            UK Renaissance Seminar; Northern Renaissance Seminar

**1990-1992    Lecturer in English Literature (Temporary)**  
Teesside Polytechnic, Middlesbrough, UK  
(see above)